



District of Tumbler Ridge

Job Description



Emergency Support Services Responder (ESS), PS

Department: Protective Services
Reports To: Director of Protective Services / Fire Chief
Updated: March 6th, 2024

About us: *Emergency Support Services (ESS) is based on volunteerism and is dependent on the willingness of individuals in the community. ESS volunteers not only to help during an emergency event, but they are integral in the planning of the well-being of their neighbors and fellow citizens. ESS volunteers receive ongoing training through various instructions seminars and exercises.*

About the role: The District of Tumbler Ridge provides Emergency Support Services (ESS), also known as Emergency Social Services, as part of disaster preparedness, response, and recovery. ESS is an emergency response program made up of dedicated volunteers with the common goal of assisting people in an emergency. When individuals or families are forced from their homes by fire, floods, earthquakes, or other emergencies, the ESS volunteers offer support. These volunteers are trained to help supply those affected by an emergency event with food, lodging, clothing, emotional support, information about the crisis, and family reunification.

Responsibilities:

- Help assist in identifying locations for reception centres and group lodging.
- Help to recruit other volunteers.
- Work with local businesses, service organizations, and government agencies.
- Assist in helping find shelter and food resources for people forced from their homes.
- Provide services to people who are unable to leave their homes.
- Support other emergency responders.

Candidate Requirements

- **REQUIRED** – Must be 19 years of age.
- **REQUIRED** - Valid Driver's Licence, Class 7N or higher, with an acceptable driver abstract
- **REQUIRED** – Ability to obtain a satisfactory criminal record check involving vulnerable persons.

NOTE: the above statement reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be of inherent in the job.