



DISTRICT OF TUMBLER RIDGE

ANNUAL REPORT 2022

FOR THE YEAR ENDING DECEMBER 31, 2022



DISTRICT OF TUMBLER RIDGE ANNUAL REPORT 2022

The Annual Report is produced by the Corporate Services and Financial Services departments of the District of Tumbler Ridge, in cooperation with all other departments.



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OUR COMMUNITY

Tumbler Ridge was built in the late 1970s, and early 1980s to service the Northeast Coal Project - a \$3 billion project involving the export of 100 million tons of metallurgical coal to Japan over a period of 15 years (1982 – 1997).

The Town is located approximately 1200 km Northeast of Vancouver close to the BC – Alberta border. The setting is a magnificent natural forested valley with rolling hills. It services an estimated population of 2500.

Today, Tumbler Ridge is a community in transition as our proud mining sector is increasingly supplemented by a diversifying economy. In particular, our international UNESCO designation, community forest expansion, growing world-class renewable energy generating capacity and unique conferencing venues are creating opportunities that you would be hard-pressed to find elsewhere.



OUR TOWN



District Operations

The District's team of 73 employees and additional seasonal staff deliver quality services to ensure our Town is safe, vibrant and sustainable.

Tumbler Ridge was incorporated April 9, 1981.



Vision

Tumbler Ridge – working together to create a proud, vibrant, diverse, and sustainable community, where life is as spectacular as the setting.



Mission

Council is committed to excellence in government that reflects our citizens' interests, values and goals. We will strive to deliver quality public services in a proactive and responsible manner while ensuring our objectives are closely communicated to our citizens. We will strive to strengthen and diversify our economy by balancing public safety, industrial development, environmental responsibility and sustainability.

FACTS AND FIGURES

Council	Corporate Services	Finance
Commitment	42 Years of Corporate Records Management	\$31 Million Managed and invested annually
7 Elected Members	73 District employees plus additional seasonal staff for pool, arena and parks.	Grants Received 2022 – 4.0 M 2021 – 2.9 M 2020 - 3.5 M 2019 - 2.5 M 2018 - 2.3 M
42 Regular Meetings Plus Additional	6 Bylaws Adopted	2385 Property tax accounts managed daily and billed annually.
11 Policy and Priority Committee Meetings	2 Bylaws Amended	
1 Vision Working together to create a proud, vibrant, diverse, and sustainable community, where life is as spectacular as our setting.	1 New Policy 4 Amended Policies	



MESSAGE FROM THE MAYOR

On behalf of Council, it is my pleasure to introduce the District of Tumbler Ridge's 2022 Annual Municipal Report. The intent of this report is to share the District's accomplishments over the last year and to discuss the challenges we have overcome as a community.

First, I would like to thank all community members for electing me as your Mayor in the October 2022 Elections. I believe every one of us can share in a sense of pride for the tremendous resiliency, hard work and collaboration that we have continued to demonstrate in the face of great challenges. Working alongside our invaluable businesses, non-profit service providers, and residents, we have continued to concentrate on developing Tumbler Ridge as a place to visit, live, prosper and grow.

2022 has been an exceptional year for transitions and transformations within the District and throughout the community.

Mayor and Council are involved on many regional committees to ensure that the District is represented collectively at this level on many initiatives.

Being represented on these regional committees and boards lends the northeast a stronger combined voice to promote tourism, industry, education, health and shared services that affect the District, to name a few. As well as these boards and committees, Council was also able to meet with Provincial Ministers during the Union of British Columbia Municipalities' Annual Convention to discuss important issues for our community.

Working with First Nations communities continues to evolve for the betterment of all our communities. The District looks forward to strengthening these collaborative working relationships.

Stay safe and be well,
Mayor Darryl Krakowka

Mayor and Council

The District of Tumbler Ridge is governed by an elected Mayor and six Councillors for a four-year term. Council provides direction and establishes the policies and budget to guide the growth, development and operations of the town. Council meets regularly and the public is welcome to attend any open meeting or provide feedback in writing via mail or email.

If you are unable to attend in person you can watch meetings online at districtoftumblerridge.ca/p/council-meeting

In the fall of 2022, Tumbler Ridge residents voted in the municipal election to elect Council for the 2022 – 2026 term.



Chris Norbury
Councillor



Roxanne Gulick
Councillor



Nicole Noksana
Councillor



Ken Klikach
Councillor



Ron Hofman
Councillor



Luana Dusseault
Councillor

DECLARATION OF DISQUALIFICATIONS

In accordance with Part 4, Division 7, Section 111 of the Community Charter, the District of Tumbler Ridge must include in its Annual Municipal Report any Declarations of Disqualification made against individual council member in the previous year.

There are no Declaration of Disqualifications to report in 2022 for the Council of the District of Tumbler Ridge.

COUNCIL LIASONS & COMMITTEE APPOINTMENTS 2022



COMMITTEE OR BOARD	COUNCIL LIAISON OR REPRESENTATIVE
Northeast Regional Advisory Committee	Councillor Noksana & Councillor Gulick
Tumbler Ridge Health Needs Task Force	Councillor Klikach & Councillor Gulick
South Peace Health Services Society	Councillor Norbury
Tumbler Ridge Chamber of Commerce	Councillor Gulick & Councillor Hofman
Tumbler Ridge Community Forest	Councillor Norbury
Tumbler Ridge Museum Foundation	Councillor Dusseault & Councillor Gulick
Tumbler Ridge UNESCO Global Geopark	Councillor Hofman & Councillor Noksana
Tumbler Ridge Childcare Task Force	Councillor Norbury & Councillor Noksana
Tumbler Ridge Youth Services Society	Councillor Hofman & Councillor Klikach
Tumbler Ridge Public Library Board	Councillor Klikach & Councillor Dusseault
North East Destination Development	Councillor Dusseault & Councillor Hofman
Tumbler Ridge Society for Children's Needs	Councillor Norbury

PEACE RIVER REGION DISTRICT (PRRD) APPOINTMENTS

PRRD Director: Mayor Krakowka Alternate: Councillor Norbury

2022 STRATEGIC PRIORITIES & CAPITAL/SPECIAL PROJECTS

CHIEF ADMINISTRATIVE OFFICER

- Municipal Website
- Zoning Bylaw
- Community Connectivity
- Subdivision Bylaw
- District Land Development Feasibility
- Computer Server Replacement
- Rail Export Study

FINANCE

- Assist Department Heads with Departmental Budgets
- Produce Consolidated Financial Plan
- Financial Statements and Audit Reporting
- LGDE, SOFI, Gas Tax Grant
- Investment Review

OPERATIONS

- Flatbed Creek Campground Erosion
- Downtown Core Sidewalk renewal
- Wildland Fire Apparatus, Squad 4
- Equipment Replacement
- Zamboni Replacement
- Golf Course Equipment Replacement
- Emergency standby generator (PW, fuel island and equipment shed)
- Water Treatment Plant generator
- Emergency Response call out equipment
- Replace Drag at Ball Diamonds
- Golf Course Road Options

CORPORATE ADMINISTRATION

- Council Chamber Upgrades
- Official Community Plan Bylaw

PROTECTIVE SERVICES

- Auto Extrication Tool Replacement
- PPE Dryer
- EOC Communications/Situational Awareness Equipment
- Encroachment Enforcement Project
- Fire Hall Facility – Assessment Study
- Wildland Urban Interface Sprinkler Protection Trailer

ECONOMIC DEVELOPMENT

- Acquisition of 100 Acre Woods
- Downtown Design Guidelines
- Rural Residential Development Feasibility (Saddle Club)

COMMUNITY SERVICES

- TRCC Ammonia Upgrade & Recovery
- Adiabatic Condenser/Frame Chiller
- Low Carbon Heat Recovery System
- IT Sound System Upgrades

COUNCIL

- Volunteer Appreciation
- Caribou/Back Country Access
- Treaty Land Entitlement
- BC Housing Status
- Dark Sky Reserve Status



Message from the Chief Administrative Officer

The Chief Administrative Officer for the District of Tumbler Ridge serves Council directly and acts as the primary liaison between staff, the Mayor's Office and District Council. The CAO is responsible for service delivery within the District as well as policy developments and governance advice to Mayor and Council.

The District of Tumbler Ridge Annual Report contains a summary of highlights, which have taken place during a busy and productive 2022. While we continue to provide core services to our residents, the management team and staff continue to undertake a number of initiatives and services identified in Council's Strategic Plan.

A number of staffing changes took place within the organization with the appointment of Jason Bradley to the role of Director of Operations & Infrastructure, Terese Finegan to the role of Director of Economic Development & Tourism, Lisa MacKenzie, Human Resources Specialist and Karen Curry to the role of Executive Assistant.

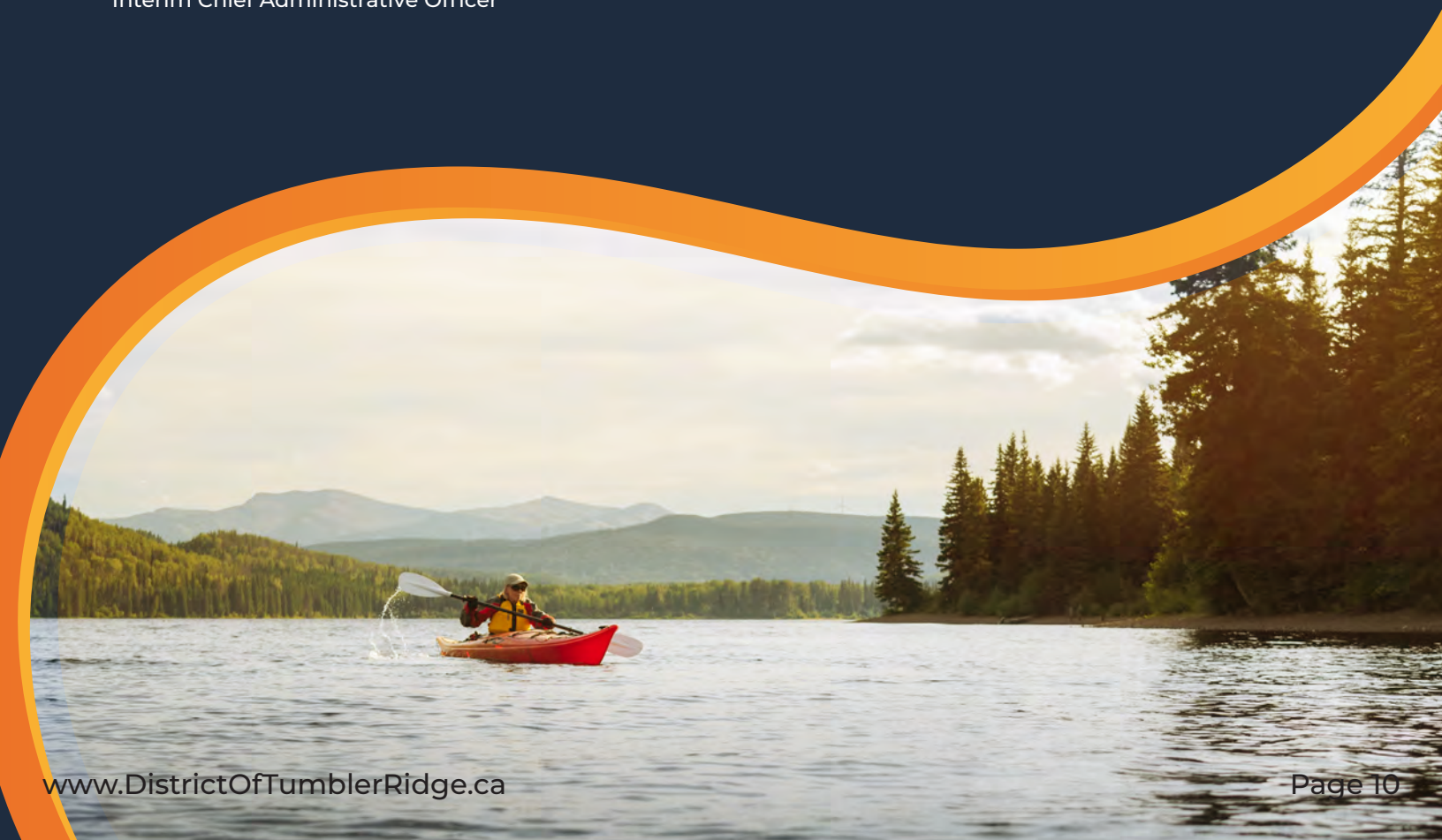
2022, was an exciting year that presented many opportunities for growth within the organization and the community. Throughout the year, the District completed a number of capital projects that focused on replacing key infrastructure in order to maintain the amazing quality of life we have all come to enjoy in our community.

The progress with asset management continues and is a key factor for effective planning, financial resources, quality engineering, effective operations and maintenance. Along with support from stakeholders, this makes up the essential components to supply long-term levels of satisfactory service to the community.

Staff at the District of Tumbler Ridge strive to provide our community with an exemplary level of service. I am looking forward to the coming year and all of the exciting opportunities!

Respectfully,

Aleen Torraville,
Interim Chief Administrative Officer





2022 ANNUAL DEPARTMENTAL WORK PLANS

Annual Department Work Plans are developed in conjunction with the District's current 2021 - 2026 Budget and Financial Plan. These plans assist the Management Team to help align District initiatives and undertakings with Council's current Strategic Plan.

Although Staff may have already worked on several of the initiatives outlined in the Work Plan, the 2022 Work Plan provides general guidance to the District on anticipated target or milestone completion dates for the upcoming year. Sometimes estimated project completion dates may change or require adjustment throughout the year due to the influence of other factors. As such, quarterly reports will be provided to Council in order to review current project/initiative status and re-review priority levels during the 2022 fiscal year.

The following pages introduce the District of Tumbler Ridge departments and their 2022 Work Programs.

Please see Appendix A - District of Tumbler Ridge Organizational Chart.

ADMINISTRATION & CORPORATE SERVICES

Aleen Torraville, Interim Chief Administrative Officer
Aleen Torraville, Director of Corporate Services
Vacant, Deputy Corporate Officer
Karen Curry, Executive Assistant to CAO, Mayor & Council
Lisa MacKenzie, Human Resources Specialist
Colette Ernst, Administrative Assistant



WHAT WE DO

Administration and Corporate Services work closely with Council to provide the necessary information and the tools to promote effective decision-making in an open and accountable manner. The department keeps Council up to date on corporate matters and ensures that Council policy is implemented.

Administrative and Corporate Services are also the primary access point for citizens and outside agencies wishing to communicate or interact with Council and also acts as support staff for all other departments.

2022 WORK PROGRAM & INITIATIVES

- Preparing minutes and agendas,
- Composing, reviewing and providing advice on municipal bylaws and policies,
- Initiating the follow-up action to Council decisions,
- Administering Freedom of Information and Protection of Privacy Act requests,
- Managing the District's legal contracts and agreements,
- Official Community Plan

Reports To Council By Position For The Year 2022

Position	Totals
Chief Administrative Officer	6
Director of Corporate Services	26
Chief Financial Officer	16
Director of Economic Development & Tourism	24
Director of Protective Services/Fire Chief	8
Director of Operations & Infrastructure	3
Director of Community Services	10

FINANCE

Vacant, Chief Financial Officer
Dianna Gies, Finance Manager
Tamara Dell, Accounting Coordinator
Ashlee Mackay, Finance Clerk

WHAT WE DO

The Finance Department consists of four full-time finance staff. The Finance Department is responsible for monitoring, controlling and allocating of financial resources in order to achieve the District's immediate short and long-term goals and objectives.

The Department also provides Council with financial updates and variance analysis. Annual Financial Statements, which are audited by an independent auditor, are prepared by the Chief Financial Officer along with other reports to meet the legislative requirements of the Province.

2022 WORK PLAN & INITIATIVES

Asset Management Progress

- The five-year financial plan seeks to meet the vision and mission statements by using best practice Asset Management principles to inform the budget process and build on those principles

Collecting and reporting on all District's Revenues by Maintaining Property Tax Assessment Roll Information and Annual Billing

- Roll information is now updated weekly using electronic files available from BC Assessments keeping property owner and land information current to improve service to the public.

Electronic Financial Records

- Ensuring financial record keeping is kept electronically reduces paper and improves productivity for all departments.

Process Business License Billing

- Continuing with the tracking of business activity and short term rental license monitoring.

Annual Tax Sale Process

- Being proactive about collections has seen a decrease in delinquent accounts in the past few years.

Budgeting

- Training in Questica budgeting software has assisted departments with their budgeting projections and streamlined the budgeting process.

FINANCE CONTINUED

Property Tax Collection and Policy

- Establishing the Annual Municipal Tax Rates and User Fees consistent with the Five-Year Plan.

Administer Permissive and Revitalization Tax Exemptions

- Council continues to support local not-for-profit organizations that provide benefits to the community as a whole and are eligible under the Community Charter through permissive tax exemptions.
- Council did not consider any Revitalization Tax Exemption applications for 2022

The District's operational banking is administered through Lake View Credit Union in Tumbler Ridge.



FEE FOR SERVICE AND GRANTS IN AID 2022

South Peace Health Services Society	30,000.00
Tumbler Ridge Chamber of Commerce	21,835.00
Tumbler Ridge Forever Young Society	22,870.00
Tumbler Ridge Global Geopark Society	150,000.00
Tumbler Ridge Global Geopark Society - Additional	120,000.00
Tumbler Ridge Library Association	360,000.00
Tumbler Ridge Mountain Bike Association	2,000.00
Tumbler Ridge Museum Foundation	220,000.00
Tumbler Ridge Museum Foundation – Additional	67,000.00
Tumbler Ridge Youth Services	43,000.00
Wolverine Nordic Society	31,295.48
TOTAL	\$1,068,000.48

Please see Appendix B - 2022 Permissive Tax Exemptions

ECONOMIC DEVELOPMENT AND TOURISM

Terese Finegan, Director of Economic Development & Tourism
Jessie Olsen, Economic Development, Marketing & Design Coordinator

WHAT IS ECONOMIC DEVELOPMENT?

The Economic Development Department facilitates, promotes and enhances economic development across the community. Economic development refers to the process of improving the economic well-being and quality of life for a community or region by promoting the growth and diversification of its economy. The team is responsible for the day-to-day management of the economic development function, which includes tourism, product development, and marketing. Economic Development involves significant contact with the local business community, industries and government agencies, as well as gathering data research and application. Coordination of local land use planning programs to attract and enable business retention and attraction as well as encourage industry investment.



2022 WORK PLAN AND INITIATIVES

In addition to the Official Community Plan, the Economic Development team is guided by two documents additional documents;

- The five-year Tumbler Ridge Tourism Strategy 2020 entitled “Land of Ancient Footprints, Land of New Discoveries”
- Investment Readiness and Economic Development Plan, a three-year plan 2018-2020.

Commercial and Residential Development

- Downtown Design Guidelines were adopted by Council in August 2022.
- 46 acres purchased from the Crown and registered to the District.
- Archaeological studies completed for the Saddle Club Rural Residential Development with the next steps including First Nations consultation by the Province.
- Successfully managed a new Residential Subdivision and Lot Expansion program (minor subdivisions) by developing a comprehensive checklist, town map, and workflow process to manage residential subdivision requests. The pilot program informed several reports with recommendations around efficiencies and improvements to the District’s Land Policy Bylaw based on the learnings from this project.
- Business and Investment enquiries totalled 24 enquiries for Lot Sales and 31 enquiries for Lot Expansions (minor subdivisions).

ECONOMIC DEVELOPMENT CONTINUED

Professional Development

- Attended the virtual EDAC conference and the annual British Columbia Economic Development Association Summit in addition to several webinars on tourism, sustainability and business retention.

Digital and Website Development

- Led the District of Tumbler Ridge website redevelopment which launched in November 2022 and included a five-month process of updating content, and reorganizing the hierarchy.
- Case Study and Report to Northern BC Tourism Association on the Digital Marketing Strategy initiated in 2021.

Grants and Grant Writer

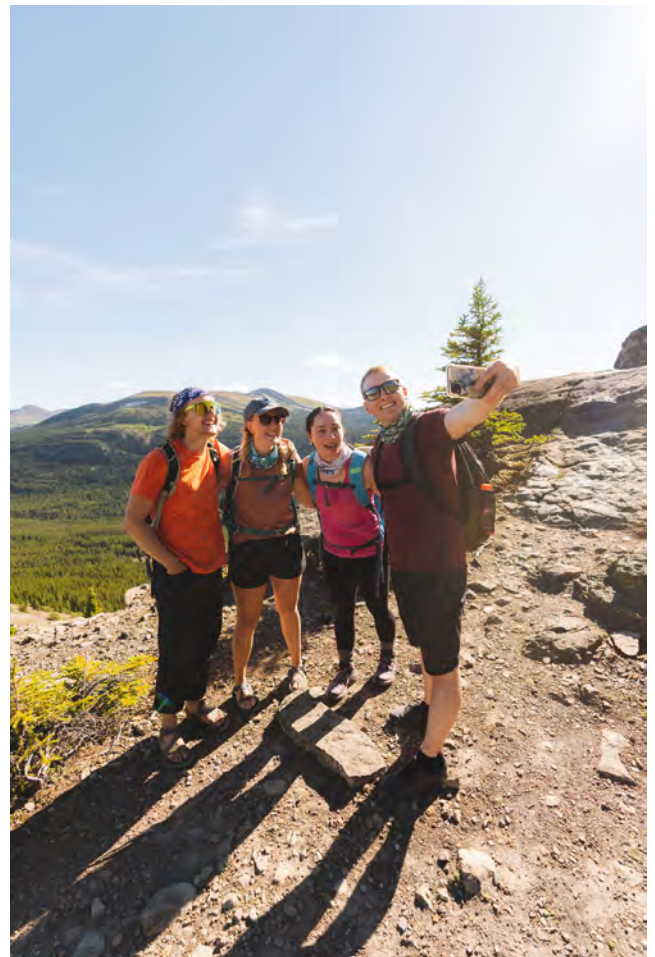
- The team applied for several grants and were successful with Grant Writer (\$8,000), Economic Capacity (\$50,000) and on behalf of TRORA (\$165,000)
- In addition, the team manages the Grant writer program with the Community Grant Writer successfully applying for a total of \$260,000 in funding for the District and community groups.

Childcare Taskforce

- External support to the appointed Councillor and working with several stakeholders to find innovative and forward-thinking ways to ease the short-term crisis in Childcare and create pathways for medium and long-term strategies.

Marketing & Graphic Design

- Designed and managed marketing campaigns on social media including Facebook, Instagram, YouTube and LinkedIn. Campaigns included newsletter signup (this was a new initiative in 2022), increasing likes and followers, advertising District RFPs and EOIs and promoting Tumbler Ridge's attendance at tradeshow.
- Signed on with Crowdriff, an AI-powered visual content marketing platform purpose-built for the travel and tourism industry. Crowdriff's platform combines UGC (user-generated content) image discovery, digital asset management and seamless content delivery so marketing teams can harness the power of visuals at scale. Crowdriff is



ECONOMIC DEVELOPMENT CONTINUED

featured on our websites, social media, photo walls and more.

- Worked on numerous graphics projects including banners for tradeshow, event posters and online advertising, signage for the Community Centre, Tumbler Ridge Triathlon graphics and the Peace Foothills sign.
- Produced and distributed business and consumers email newsletters throughout the year reaching approximately 2200 inboxes.
- Produced the 2022 Tumbler Ridge Business Directory which features 171 local businesses. Produced the 2022-2023 Tumbler Ridge Visitor and Relocation Guide, 10,000 copies are printed and distributed across the province.
- Administered the Love Tumbler Ridge program including managing the Facebook page and organizing the Plaid Friday Shop Local event.
- Designed and placed print advertisements in Bell's Alaska Highway Mapbook, the Dawson Creek Visitor Guide and the TR Shop Local Magazine.
- Managed the inventory and ordering of Tumbler Ridge's promotional items.

Tradeshows

Together with other stakeholders in Tumbler Ridge, the team showcased Tumbler Ridge as a Snowmobile and ATV destination at the Alberta Snowmobile ATV & Off-Road Show in October 2022.

Attendance was estimated at 15K over a 2-day show. Several



local businesses donated to a prize giveaway which helped us boost our mailing list by over 400. In addition, attended the Vancouver and Calgary Outdoor Adventure Shows with Northern BC Tourism.

Networking and Industry Engagement

- Hosted spring and fall networking events for the business community with over 25 people attending each one.
- Took part in celebrating several sectors including Tourism Week, Small Business Week and Economic Development Week.
- Participated in and contributed to the ongoing efforts of the Northeast BC Tourism Co-op. Also, participated in many Northern BC Tourism and Destination BC meetings and workshops

177
BUSINESS
LICENCES

PROTECTIVE SERVICES

Dustin Curry, Director of Protective Services/ Fire Chief/Emergency Program Manager
Mike Thibodeau, Protective Services Specialist, Deputy Fire Chief
Ann More, Bylaw Enforcement Officer
Paid On-Call Volunteer Fire Fighters
Volunteer ESS Responders

The Protective Service Department strives to deliver quality service to the residents and visitors to the District of Tumbler Ridge in a fiscally responsible manner. The District of Tumbler Ridge supports this service delivery through a series of well-established training programs based on specific roles.



The Protective Service department provides the framework for a network of functions that work tirelessly in the pursuit of making Tumbler Ridge a safer place to visit, live, work and play. Each of these functions plays distinct roles in the protection of the community but ultimately works in concert in order to provide a truly essential service.

WHAT WE DO

TUMBLER RIDGE FIRE RESCUE

- Fire Suppression (Urban and Wildland).
- Vehicle Extrication.
- Hazardous Materials Response.
- Technical Rescue Response.
- Medical First Responder.
- Fire Inspections in 93 Commercial and Industrial properties.
- Residential Home Safety Inspections.

Fire Prevention Activities:

- o Fire Prevention Week
- o Hall Tours
- o Public Speaking Events
- o Pop-up Educational Events

BYLAW ENFORCEMENT

- Education and enforcement of municipal bylaws including:
- o Unsightly Premises
 - o Traffic and Highways
 - o Noise Control
 - o Zoning
 - o Solid Waste/Recycling
 - o Animal Responsibility
- Animal Control Enforcement
 - Daily patrols throughout the community with the goal to interact with the public in a positive manner.
 - Point of contact for information or to register a complaint.

EMERGENCY MANAGEMENT

- Emergency Preparedness Planning.
- Emergency Response Plan Updates.
- Emergency Management. Training and Exercise Activities.
- COVID -19 Response Hub.
- Emergency Operations Centre.

EMERGENCY SUPPORT SERVICES

- 24/7 response for residents who have experienced a disaster event such as a fire, flood or earthquake.
- Recruitment and Training.

PROTECTIVE SERVICES CONTINUED



2022 Bylaw Enforcement Stats



7
Municipal Tickets - \$1,500 in fines



111
Municipal Ticket Warnings



91
Unsightly Premise Letters



10
Property Clean Ups



132
Dog Licences



21
Cat Licences



2022 Fire Rescue Stats



197
Calls for Service



4 min 13 sec - Av. In Town Response Time
6 min 6 sec - Av. out of Community Response Time



1,521
2022 Training Hours



Inspections
63 Commercial, 91 WETT

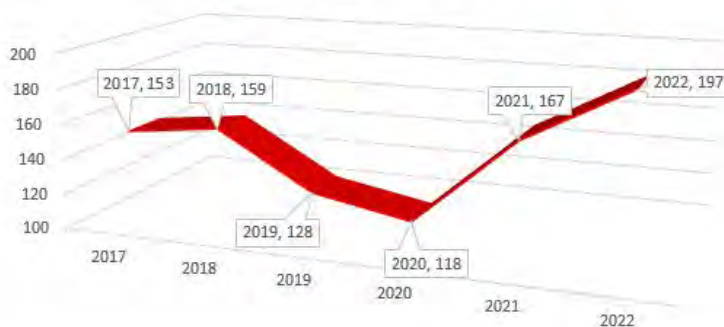


January
Busiest Month of the Year

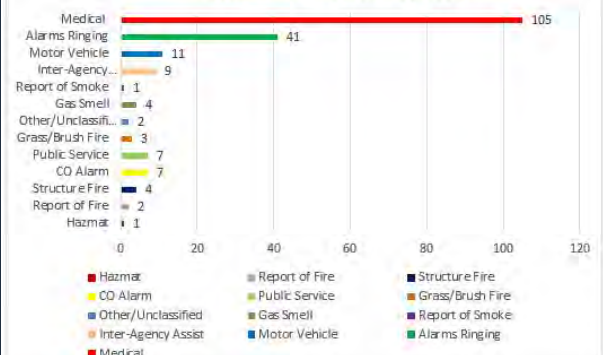


Wednesday & Saturday
Busiest Day of the Week

Calls for Service by Year



2022 Calls for Service By Type



PUBLIC WORKS AND OPERATIONS

Jason Bradley, Director of Operations & Infrastructure
Sandra Cutler, Administrative Clerk
Sean O’Rielly, Roads Team lead
Sean Shea, Utilities Team Lead
Angela Zimmer, Fleet Technician
Public Works Crew

WHAT WE DO

The Public Works & Operations Department provides many of the basic services that affect the daily lives of everyone who lives and works in the District. The department’s primary responsibility is to ensure that existing core municipal services are delivered effectively and efficiently. This is achieved through short and long term planning to identify and address where new infrastructure and improvements are required.

2022 WORK PROGRAM & INITIATIVES

Airport Terminal Building and Lights

- Completion of the airport runway and apron lights, installed a new beacon light, and a new terminal building with a washroom facility and a new underground septic tank.

Fleet Replacement

- As part of the fleet replacement policy the snow blower, public works mower and fire command vehicle were replaced.

PW 8 Pump Replacement

- Production well #8 had its pump replaced.



Sandra Cutler, Bruce Zimmer, Sean Shea, Sean O’rielly, Roxanne Gale, Brian Link, Jenna Johnston, Amber Doonan, Tyler Oliver, Ella Head, Courtney Pilgrim, Kailey Alyward, Brady Turner, Sierra Eagles, Justin Zimmer, Austin Lundgard, Brandon Caldwell, John Simcock

COMMUNITY SERVICES



Iris Notley, Director of Community Services & Human Resources
 Joy McKay, Facilities Manager
 Monica Pittman, Recreation Manager
 Ken MacEachern, Maintenance Team Lead
 Roxanne Trudeau, Program Coordinator
 Taylor Osbourne, Aquatics, Team Lead
 Lindsey McQueen, Fitness & Wellness, Team Lead

The Community Services Department operates the Tumbler Ridge Community Center. The center consists of a swimming pool, fitness center, indoor play space, ice arena, curling rink and administration area. Included within the facility is the community library, restaurant, YMCA Children’s Centre, meeting rooms and many historical displays. The Community Services department also operates the Tumbler Ridge Golf Course which is in operation from May to October annually.

Community Services provided programs for the community ranging from floor curling, swim lessons, pickle ball, fitness classes, crafting and drop-in hockey camps. Programs offered by the Community Services department include services for children, youth, teens, adults and seniors.

2022 WORK PLAN AND INITIATIVES

- TRCC Ammonia Upgrade and Energy Recovery System Project
- Community Centre Snow/Ice Guards Installed
- GMHL West Facility Use Agreement
- Relocated Fair Ground Building and Repaired Roof
- Skaters Lobby Seating Project
- Summer Fun Area Project



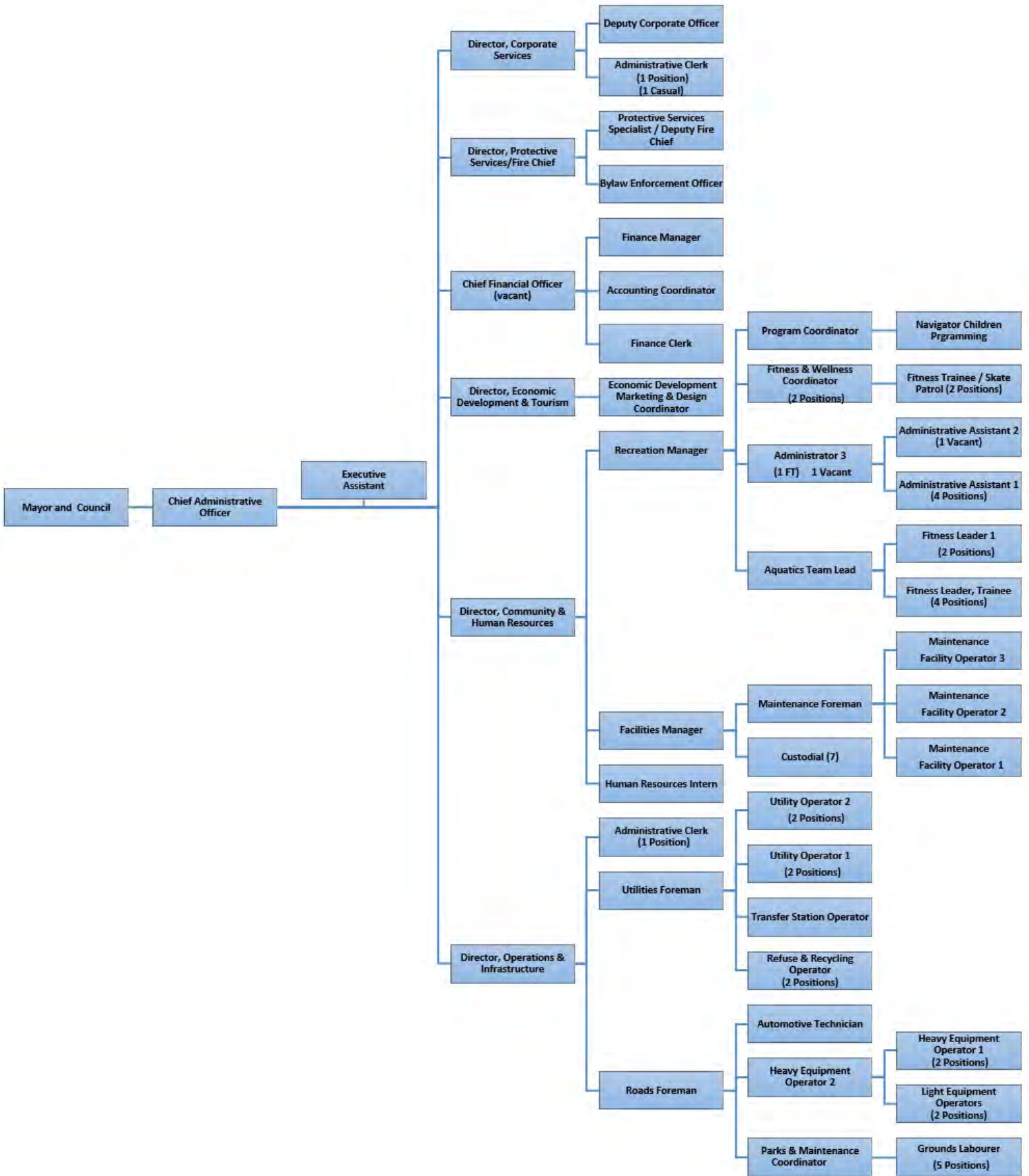
COMMUNITY EVENTS HOSTED

districtoftumbleridge.ca/p/events-calendar

January	Winter Carnival Week
February 21	Family Day
March 21 - April 1	Spring Break Activities
May 10	Move for Health Day/Sneaker Day
May 9 - 13	Pitch in Week
June 18	Triathlon
July 1	Canada Day Celebrations
July 4 - 10	Take a kid to the course
July 13	Picnic in the Park
September 17	Volunteer
October	Pumpkin Patch and Halloween Skate
December	Holly Jolly/Sledding Santa
Monthly Free Skate and Swim Nights	



APPENDIX A - DISTRICT OF TUMBLER RIDGE ORGANIZATIONAL CHART



APPENDIX B - 2022 PERMISSION TAX EXEMPTIONS

DISTRICT OF TUMBLER RIDGE

PERMISSIVE TAX EXEMPTION

Registered Owner	Roll Number	Civic Address	2022 Assessments	2022 Tax Rates	2022 Municipal Exempt Tax Values
Permissive Exemptions					
DTR - TR Curling Club	517.001	340 Front Street	64,300	14.6560	942.38
DTR - TR Oldtimers Hockey Club	517.002	340 Front Street	28,400	14.6560	416.23
DTR - TR Lions Club	517.003	340 Front Street	8,400	14.6560	123.11
DTR - Municipal Library	517.004	340 Front Street	349,700	14.6560	5,125.20
DTR - TR Youth Services	517.005	340 Front Street	74,600	14.6560	1,093.34
DTR - TR Children's Society	517.006	340 Front Street	159,900	7.3069	1,168.37
DTR - TR Arts Council	517.007	340 Front Street	5,600	14.6560	82.07
DTR - TR Snowmobile Club	520.010	Lot 2 Becker Road	2,800	7.2523	20.31
DTR - TR Museum	575.531	255 Murray Drive	2,191,000	14.6560	32,111.30
DTR - TR Museum	575.531	255 Murray Drive	56,500	7.1602	404.55
DTR - Community Garden	575.532	255 Murray Drive	10,300	14.6560	150.96
DTR - Community Garden	575.532	255 Murray Drive	39,200	7.1602	280.68
DTR - Grizzly Valley Saddle Club	624.000	MacKenzie Way	289,100	14.6560	4,237.05
TR Branch Royal Canadian Legion	645.000	380 Pioneer Loop	10,000	14.6560	146.56
TR Branch Royal Canadian Legion	645.000	380 Pioneer Loop	46,600	7.1602	333.67
DTR - TR Sportsman's Association	50066.000	Crown Land #8003744	320,200	7.1602	2,292.70
DTR - TR Minor Hockey Association	517.009	340 Front Street	3,700	14.6560	54.23
TOTAL Permissive Exemptions					48,982.70
Statutory Exemptions					
TR Fellowship Baptist Church	543.001	115 Commercial Park	183,400	7.1602	1,313.18
Pentacostal Assemblies of Canada	575.525	275 Murray Drive	412,800	7.1602	2,955.73
Roman Catholic Episcopal Corporation	590.100	103 Commercial Park	484,400	7.1602	3,468.40
Seventh Day Adventist	637.001	107 Commercial Park	185,400	7.1602	1,327.50
TOTAL Statutory Exemptions					9,064.81
TOTAL PROPOSED EXEMPTIONS					58,047.51



INDEPENDENT AUDITORS REPORT & CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2022

Partners

- * Dale J. Rose, CPA, CA
- * Alan Bone, B. Comm., CPA, CA
- * Jason Grindle, B. Comm., CPA, CA
- * Jaron Neufeld, B. Comm., CPA, CA

- * Ben Sander, B. Comm., FCPA, FCA (Retired)

May 24, 2023

The District of Tumbler Ridge
Box 100
TUMBLER RIDGE, BC V0C 2W0

Dear Mayor and Council

THE DISTRICT OF TUMBLER RIDGE

We are pleased to inform you that the audit of The District of Tumbler Ridge is now complete for the year ending December 31, 2022. Canadian auditing standards require that we communicate the following information with you in relation to your audit.

Evaluation of Internal Controls

The audit includes consideration of internal controls relevant to the preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal controls. Matters that are reported to the Mayor and Council are limited to those deficiencies that the auditor has identified during the audit and that the auditor has concluded are of sufficient importance to merit being reported to those charged with governance.

While we found the system of internal controls was functioning adequately, we have the following issues we would like to bring to your attention

Asset Retirement Obligation – New Accounting Standard

Issue

For the District's fiscal year ending December 31, 2023, PS 3280 – Asset Retirement Obligations will come into effect. It is our understanding that the District is only in the preliminary stages of planning for the impact of this standard.

Recommendation

In preparation for the adoption of this standard we recommend that a review of the standard takes place in addition to an assessment of the impact as it relates to the District's finances.

Misstatements

We have attached the Schedule of Unadjusted Financial Statement Misstatements. These are uncorrected misstatements aggregated by us during the audit that were determined by management to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Significant Accounting Principles

Management is responsible for the appropriate selection and application of accounting policies. Our role is to review the appropriateness and application as part of our audit. The accounting policies used by The District of Tumbler Ridge are described in Note 1, Significant Accounting Policies, in the financial statements.

Significant Unusual Transactions

We are not aware of any significant or unusual transactions entered into by The District of Tumbler Ridge that you should be informed about.

Accounting Estimates

Management is responsible for the accounting estimates included in the financial statements. Estimates and the related judgments and assumptions are based on management's knowledge of the business and past experience about current and future events.

Our responsibility as auditors is to obtain sufficient appropriate evidence to provide reasonable assurance that management's accounting estimates are reasonable within the context of the financial statements as a whole. An audit includes performing appropriate procedures to verify the:

- Calculation of accounting estimates;
- Analyzing of key factors such as underlying management assumptions;
- Materiality of estimates individually and in the aggregate in relation to the financial statements as a whole;
- Estimate's sensitivity to variation and deviation from historical patterns;
- Estimate's consistency with the entity's business plans; and
- Other audit evidence.

We have found management's accounting estimates are reasonable within the context of the financial statements as a whole.

Disagreements with Management

We are required to communicate any disagreements with management, whether or not resolved, about matters that are individually or in aggregate significant to The District of Tumbler Ridge's financial statements or auditor's report. Disagreements may arise over:

- Selection or application of accounting principles;
- Assumptions and related judgments for accounting estimates;
- Financial statement disclosures;
- Scope of the audit; or
- Wording of the auditor's report.

We are pleased to inform you that we had no disagreements with management during the course of our audit.

Consultation with Other Accountants (Second Opinions)

Management may consult with other accountants about auditing and accounting matters to obtain a "second opinion". When an entity requests that another accountant provide a written report or oral advice on the application of accounting principles to a specific transaction or the type of opinion that may be rendered on the entity's financial statements, we are required to ensure that the accountant has ensured that the reporting accountant has knowledge of all facts and circumstances and has conducted the engagement in accordance with Canadian auditing standards on the Reports on the Application of Accounting Principles.

We are not aware of any consultations that have taken place with other accountants regarding issues that might affect the financial statements for the year ended December 31, 2022.

Issues Discussed

The auditor generally discusses among other matters, the application of accounting principles and auditing standards, and fees, etc. with management in the initial or recurring appointment of the auditor during the normal course of business. There were no major issues discussed during our audit with regards to our retention that were not in the normal course of business.

Difficulties Encountered During the Audit

We encountered no significant difficulties during our audit that should be brought to the attention of the Mayor and Council.

We would like to take this time to thank Aleen Torraville Dianna Gies, Tamara Dell, and the staff at The District of Tumbler Ridge for their assistance in completing the audit.

The District of Tumbler Ridge
May 24, 2023

4.

This communication is prepared solely for the information of the Council and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

Should any member of the Council wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact me at any time.

Yours very truly
SANDER ROSE BONE GRINDLE LLP
CHARTERED PROFESSIONAL ACCOUNTANTS



Jaron Neufeld, B.Comm, CPA, CA

JJN/md
ENCLS.

cc: Aleen Torraville
A/ Chief Administrative Officer

Dianna Gies
Finance Manager

THE DISTRICT OF TUMBLER RIDGE
Financial Statements
Year Ended December 31, 2022

THE DISTRICT OF TUMBLER RIDGE
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Year Ended December 31, 2022

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.

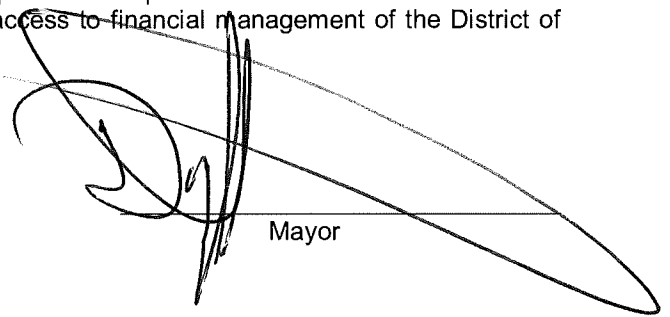
Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises these responsibilities through regular council meetings. The Mayor and Council review internal consolidated financial statements on a quarterly basis and external audited consolidated financial statements yearly.

The external auditors, Sander Rose Bone Grindle LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the District of Tumbler Ridge and meet when required.



Finance Manager



Mayor

Tumbler Ridge, BC

Partners

- * Dale J. Rose, CPA, CA
- * Alan Bone, B. Comm., CPA, CA
- * Jason Grindle, B. Comm., CPA, CA
- * Jaron Neufeld, B. Comm., CPA, CA

- * Ben Sander, B. Comm., FCPA, FCA (Retired)

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of The District of Tumbler Ridge

Report on the Financial Statements

Opinion

We have audited the financial statements of The District of Tumbler Ridge (the District), which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS)

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the District in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Dawson Creek, BC
May 23, 2023

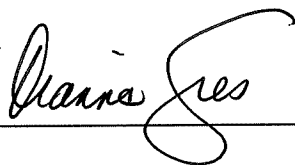
Sander Rose Bone Grindle CPA
CHARTERED PROFESSIONAL ACCOUNTANTS

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

THE DISTRICT OF TUMBLER RIDGE
Statement of Financial Position
December 31, 2022

	2022	2021
ASSETS		
Cash	\$ 11,096,643	\$ 10,062,875
Accounts receivable (Note 3)	667,154	725,886
Investments	25,101,028	24,684,992
Municipal Finance Authority deposit	33,041	32,320
Investment in Tumbler Ridge Community Forest Corp. (Note 4)	2,245,194	2,500,353
	39,143,060	38,006,426
LIABILITIES		
Accounts payable and accrued liabilities (Note 5)	1,232,441	782,645
Deferred revenue (Note 6)	136,943	1,151,926
Deposits and holdbacks (Note 7)	370,250	469,289
Long-term debt, net of sinking funds (Note 8)	387,928	570,774
	2,127,562	2,974,634
NET FINANCIAL ASSETS	37,015,498	35,031,792
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 9)	53,294,100	53,798,646
Inventories	209,612	71,544
Prepaid expenses	295,936	270,328
	53,799,648	54,140,518
ACCUMULATED SURPLUS (Note 11)	\$ 90,815,145	\$ 89,172,310

Approved by



Finance Manager

THE DISTRICT OF TUMBLER RIDGE
Statement of Operations and Accumulated Surplus
Year Ended December 31, 2022

	Budget 2022	Total 2022	Total 2021
REVENUES			
Net taxation revenue (Note 13)	\$ 9,363,067	\$ 9,358,792	\$ 9,172,366
Grant-in-lieu	122,182	121,033	112,876
Government transfers (Note 14)	4,820,784	3,996,943	2,911,515
Return on investments	406,500	600,378	435,265
Licenses, fines, and rentals	135,050	217,740	273,677
Sale of services	1,032,350	909,327	929,513
Water and sewer	1,017,200	1,016,669	1,016,335
Gain (loss) on sale of tangible capital assets	-	79,244	(76,694)
Sale of land held for resale	-	13,399	-
Equity in earnings of Tumbler Ridge Community Forest Corp. (Note 4)	-	(255,159)	45,282
	16,897,133	16,058,366	14,820,135
EXPENSES			
General government	3,619,115	3,437,878	3,190,295
Protective services	765,988	764,412	831,620
Transportation services	2,600,679	2,996,322	2,953,053
Parks and recreation	3,368,150	4,651,726	4,315,249
Environmental health services	635,111	818,661	689,156
Economic development services	340,599	449,894	456,089
Water services	577,450	871,063	800,415
Sewer services	422,910	425,575	514,302
	12,330,002	14,415,531	13,750,179
ANNUAL SURPLUS	4,567,131	1,642,835	1,069,956
ACCUMULATED SURPLUS - BEGINNING OF YEAR	89,172,310	89,172,310	88,102,354
ACCUMULATED SURPLUS - END OF YEAR	\$ 93,739,441	\$ 90,815,145	\$ 89,172,310

See accompanying notes to financial statements

THE DISTRICT OF TUMBLER RIDGE
Statement of Changes in Net Financial Assets
Year Ended December 31, 2022

	Budget 2022	2022	2021
ANNUAL SURPLUS	\$ 4,567,131	\$ 1,642,835	\$ 1,069,956
Purchase of tangible capital assets	(5,868,000)	(2,803,434)	(2,112,117)
Amortization of tangible capital assets	-	3,307,978	3,225,579
Proceeds on disposal of tangible capital assets	-	79,244	61,491
(Gain) loss on disposal of assets	-	(79,244)	76,694
Write down of work in process assets	-	-	10,500
Acquisition of inventories	-	(209,612)	(71,544)
Acquisition of prepaid expenses	-	(295,932)	(270,327)
Consumption of inventories	-	71,544	44,204
Use of prepaid expenses	-	270,327	210,527
	(5,868,000)	340,871	1,175,007
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	(1,300,869)	1,983,706	2,244,963
NET FINANCIAL ASSETS - BEGINNING OF YEAR	35,031,792	35,031,792	32,786,829
NET FINANCIAL ASSETS - END OF YEAR	\$ 33,730,923	\$ 37,015,498	\$ 35,031,792

See accompanying notes to financial statements

THE DISTRICT OF TUMBLER RIDGE
Statement of Cash Flows
Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Annual surplus	\$ 1,642,835	\$ 1,069,956
Items not affecting cash:		
Amortization of tangible capital assets	3,307,978	3,225,579
(Gain)/Loss on sale of tangible capital assets	(79,244)	76,694
Equity in earnings of Tumbler Ridge Community Forest Corp.	255,159	(45,282)
Write down of work in process assets	-	10,500
	5,126,728	4,337,447
Changes in non-cash working capital:		
Accounts receivable - decrease	58,732	60,724
Municipal Finance Authority deposit - (increase)	(721)	(541)
Accounts payable - increase	449,796	301,861
Deferred revenue - (decrease) / increase	(1,014,983)	1,026,545
Deposits received - (decrease)	(99,039)	(78,835)
Inventories - (decrease)	(138,068)	(27,340)
Prepaid expenses - (increase)	(25,605)	(59,800)
	(769,888)	1,222,614
Cash flow from operating activities	4,356,840	5,560,061
INVESTING ACTIVITIES		
Proceeds on disposal of tangible capital assets	79,244	61,491
Purchase of tangible capital assets	(2,803,434)	(2,112,117)
Cash flow used by investing activities	(2,724,190)	(2,050,626)
FINANCING ACTIVITIES		
Repayment of long term debt	(182,847)	(175,814)
Purchase of guaranteed investment certificates	(416,035)	(5,602,981)
Cash flow used by financing activities	(598,882)	(5,778,795)
(DECREASE) INCREASE IN CASH FLOW	1,033,768	(2,269,360)
Cash - beginning of year	10,062,875	12,332,235
CASH - END OF YEAR	\$ 11,096,643	\$ 10,062,875

See accompanying notes to financial statements

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

1. NATURE OF OPERATIONS

The District of Tumbler Ridge (the "District") was incorporated on April 9, 1981 as a District Municipality under the Community Charter, formerly the Municipal Act, a statute of the Province of British Columbia. Its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, sanitary sewer, and fiscal services.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements were prepared in accordance with Canadian public sector accounting standards (PSAS). Significant accounting policies adopted by the District are as follows:

Basis of consolidation

1. Consolidated entities:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District.

2. Accounting for Region and School Board Transactions:

The taxation, other revenues, expenses, assets and liabilities with respect to the operation of the Region and the School Board are not reflected in these consolidated financial statements.

3. Trust funds:

Trust funds and their related operations administered by the District are not included in these consolidated financial statements.

4. Investment in Government Business Enterprises:

The District's investment in the Tumbler Ridge Community Forest Corp., a wholly-owned subsidiary, is accounted for on a modified equity basis, consistent with Canadian generally accepted accounting principles as recommended by PSAS. Under the modified equity basis, the Tumbler Ridge Community Forest Corp.'s accounting policies are not adjusted to conform with those of the District and inter-organizational transactions and balances are not eliminated. The District recognizes its equity interest in the annual earnings or loss of the Tumbler Ridge Community Forest Corp. in its consolidated statement of operations and accumulated surplus with a corresponding increase or decrease in its investment asset account. Any dividends that the District may receive from the Tumbler Ridge Community Forest Corp. will be reflected as reductions in the investment asset account.

Basis of accounting

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

Cash and cash equivalents

Cash equivalents include short-term highly liquid investments with a term to maturity of 90 days or less at acquisition.

(continues)

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Investments

Investments include guaranteed investment certificates with a term to maturity of 90 day or more at acquisition and are stated at the lower of cost and market value.

Long-term debt

Long-term debt is recorded net of related sinking fund balances.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives on a straight-line basis at the following rates:

Buildings	7 - 75 years
Engineered infrastructure	5 - 70 years
Equipment	5 - 20 years
Furniture and fixtures	3 - 20 years
IT Infrastructure	3 - 15 years
Land improvements	10 - 30 years
Vehicles	5 - 20 years

The District regularly reviews its tangible capital assets to eliminate obsolete items. Government grants are treated as a reduction of tangible capital assets cost.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

Natural resources that have not been purchased are not recognized as assets in these consolidated financial statements.

Works of art and cultural and histories assets are not recorded as assets in these consolidated financial statements.

The District does not capitalize interest cost associated with the acquisition or construction of tangible capital assets.

Inventories

Inventories of supplies held for consumption are recorded at the lower cost and replacement cost.

(continues)

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Revenue recognition

Taxation and user fee revenues are recognized in accordance with the provisions of the Community Charter. The District is required to act as an agent for the collection of certain taxes and fees imposed by the other authorities. Collections for other authorities are excluded from the District's taxation revenues.

Revenue unearned in the current period is reported on the consolidated statement of financial position as deferred revenue.

Investment income

Investment income is reported as revenue in the period earned. When required by the funding agency or related Act, the income earned on deferred revenue is added to the investment and forms part of the deferred revenue balances.

Government transfers

Government transfers, which include legislative grants, are recognized as revenue in the financial statement when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfer revenue is recognized in the statements of operations as the stipulations for liabilities are settled.

Employee future benefits

The District provides certain employee benefits which will require funding in future periods. These benefits include accrued wages, vacation, sick leave, and benefits under Worker's Compensation Board. The obligations under these benefit plans are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

The District and its employees participate in the Municipal Pension Plan. The costs of the multi-employer defined contribution pension plan are the employer's contributions due to the plan in the fiscal year.

Budget

The budget figures are from the Five Year Financial Plan Bylaw adopted by May 15 of each year. They have been allocated to conform to PSAB financial statement presentation. Subsequent amendments have been made by Council to reflect changes in the budget as required by the law.

Use of estimates

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses reported in the consolidated financial statements. Estimates include assumptions used in estimating grant revenues and receivables, and estimated historical cost and useful lives of tangible capital assets. Actual results could differ from these estimates.

(continues)

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Contaminated sites

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met

1. an environmental standard exists,
2. contamination exceeds the environmental standard,
3. the organization is directly responsible or accepts responsibility for the liability,
4. future economic benefits will be given up, and
5. a reasonable estimate of the liability can be made.

3. ACCOUNTS RECEIVABLE

	2022	2021
Goods and services tax recoverable	\$ 129,419	\$ 85,378
Provincial and local government	33,389	26,791
Taxation - current	112,039	139,730
Taxation - arrears/delinquent	102,230	154,595
Trade	290,077	319,392
	\$ 667,154	\$ 725,886

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

4. INVESTMENT IN TUMBLER RIDGE COMMUNITY FOREST CORP.

	2022	2021
Investment in shares of the Corporation	\$ 200,000	\$ 200,000
Accumulated surplus	2,045,194	2,300,353
	\$ 2,245,194	\$ 2,500,353

The following provides condensed supplementary financial information for the Tumbler Ridge Community Forest Corp. (the "Corporation") for the year ended December 31:

	2022	2021
Financial position:		
Assets:		
Current	\$ 2,815,656	\$ 3,356,412
Total Assets	\$ 2,815,656	\$ 3,356,412
Liabilities:		
Current	208,743	184,564
Silviculture obligation	361,719	671,495
Total liabilities	570,462	856,059
Equity:		
Share capital	200,000	200,000
Retained earnings	2,045,194	2,300,353
Total Liabilities and Equity	\$ 2,815,656	\$ 3,356,412

	2022	2021
Operations:		
Revenue	\$ 257,720	\$ 555,153
Expense	512,879	509,871
	\$ (255,159)	\$ 45,282

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2022	2021
Trade	\$ 661,851	\$ 406,304
Due to other governments	23,256	19,011
Other	78,633	30,620
Payroll wages and benefits	468,701	326,710
	\$ 1,232,441	\$ 782,645

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

6. DEFERRED REVENUES

	2022	2021
Community Forest	\$ 12,000	\$ 12,000
Community centre and other	35,224	21,871
Province of BC - CERIP	-	1,000,000
Province of BC - Covid Airport Relief	-	19,226
Rural dividend grant	89,719	98,829
	\$ 136,943	\$ 1,151,926

7. DEPOSITS AND HOLDBACKS

	2022	2021
Building deposits	\$ 185,020	\$ 421,781
Holdbacks	185,035	47,313
Other	195	195
	\$ 370,250	\$ 469,289

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

8. LONG-TERM DEBT, NET OF SINKING FUNDS

	Bylaw number	Interest rate	Year of maturity	Gross debt	Sinking funds assets	2022	2021
Community Centre	542	2.25%	2024	\$ 835,174	\$ 447,246	\$ 387,928	\$ 570,774

The District issues debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of the Community Charter, to finance certain capital expenditures. Sinking fund balances, managed by the MFA, are used to reduce long term debt.

Debt is reported net of sinking fund balances on the consolidated statement of financial position.

(a) Principal and sinking fund payments due within the next three years are approximately:

2023	\$ 114,206
2024	114,206
	<u>228,412</u>
Estimated sinking fund income	159,516
	<u>\$ 387,928</u>

(b) Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

9. TANGIBLE CAPITAL ASSETS

Cost	2021 Balance	Additions	Disposals and Other	2022 Balance
Land	\$ 7,377,572	\$ 11,669	\$ -	\$ 7,389,241
Land improvements	4,657,204	102,098	-	4,759,302
Buildings	37,690,260	1,423,326	-	39,113,586
Equipment	5,344,984	339,696	47,093	5,637,587
Vehicles	6,040,581	890,656	270,707	6,660,530
IT Infrastructure	721,984	19,270	-	741,254
Furniture and fixtures	1,024,576	-	-	1,024,576
Engineered infrastructure	47,602,337	16,719	-	47,619,056
	\$110,459,498	\$ 2,803,434	\$ 317,800	\$112,945,132

Accumulated Amortization	2021 Balance	Amortization	Accumulated Amortization on Disposals	2022 Balance
Land improvements	\$ 2,636,846	\$ 169,254	\$ -	\$ 2,806,100
Buildings	24,919,249	991,133	-	25,910,382
Equipment	3,312,924	405,577	47,093	3,671,408
Vehicles	3,074,039	399,137	270,707	3,202,469
IT Infrastructure	627,194	36,903	-	664,097
Furniture and fixtures	618,355	63,352	-	681,707
Engineered infrastructure	21,472,246	1,242,623	-	22,714,869
	\$ 56,660,853	\$ 3,307,979	\$ 317,800	\$ 59,651,032

Net book value	2022	2021
Land	\$ 7,389,241	\$ 7,377,572
Land improvements	1,953,202	2,020,358
Buildings	13,203,204	12,771,011
Equipment	1,966,179	2,032,060
Vehicles	3,458,061	2,966,542
IT Infrastructure	77,157	94,790
Furniture and fixtures	342,869	406,222
Engineered infrastructure	24,904,187	26,130,091
	\$ 53,294,100	\$ 53,798,646

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

10. COMMITMENTS AND CONTINGENCIES

a) Peace River Regional District

The District is responsible, as a member of the Peace River Regional District, for its proportional share of any operating deficits or capital debt related to functions in which it participates. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued

b) Municipal Finance Authority

The District issues debt instruments through the MFA. As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. The demand notes issued at December 31, 2022 totaled \$90,701 (2021 - \$90,701).

c) Municipal Insurance Association

The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the District, along with other participants, would be required to contribute toward the deficit. Management does not consider external payment under this contingency to be likely and therefore no amounts have been accrued.

d) Legal claims

The District is a defendant in various lawsuits. In the opinion of management, the overall estimation of loss is no determinable. These claims have not been provided for in the consolidated financial statements. Settlement, if any, made with respect to these actions would be expected to be expensed in the period in which realization is known.

(continues)

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

10. COMMITMENTS AND CONTINGENCIES (continued)

e) Pension liability

The District and its employees contribute to the Municipal Pension Plan (a jointly-trusted pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The District of Tumbler Ridge paid \$315,686 (2021 - \$308,650) for employer contributions while employees contributed \$287,551 (2021 - \$268,462) to the plan in fiscal 2022.

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

f) Other government authorities

The District is obligated to collect and remit property taxes levied on Tumbler Ridge taxpayers in respect of the following bodies:

- Ministry of Education, Province of British Columbia
- Peace River Regional Hospital District
- Peace River Regional District
- British Columbia Assessment Authority
- Municipal Finance Authority of British Columbia
- Royal Canadian Mounted Police

(continues)

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

10. COMMITMENTS AND CONTINGENCIES (continued)

g) Revenue stabilization

The District of Tumbler Ridge has a large natural resources based property taxation base. As such, the natural resource markets can affect the taxation base substantially and can impact the District's ongoing operations in economic downturns. The District has established a stabilization reserve that could provide short term assistance in the event of such circumstances.

h) Property taxes

The District may be contingently liable if a large natural resources based property tax assessment is appealed through the British Columbia Assessment Authority. This could result in the District having retroactive taxes receivable from other governments and retroactive taxes payable to the taxpayer. The potential amount, and likelihood of the liability is unknown as of the date of these financial statements.

11. ACCUMULATED SURPLUS

	2022	2021
Surplus		
Invested in tangible capital assets	\$ 52,906,171	\$ 53,227,869
Operating funds	20,364,487	20,434,784
Total surplus	73,270,658	73,662,653
Reserve funds set aside for specific purposes by Council:		
Stabilization	3,761,088	3,543,062
Equipment replacement	3,019,863	2,591,266
Land sales	419,094	385,990
Municipal buildings	140,910	139,322
Drainage	1,041,967	1,030,222
Parking	34,823	34,431
Water	890,954	880,912
Sewer	1,400,042	1,384,262
Cemetery maintenance	4,128	4,082
General	2,387,303	2,360,395
Gas tax	616,619	460,943
Covid-19 Safe Restart Funds	153,542	245,334
RFFE Asphalt	3,132,954	2,088,636
RFFE Airport	541,200	360,800
Total reserves	17,544,487	15,509,657
	\$ 90,815,145	\$ 89,172,310

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

12. TRUST FUND

The District of Tumbler Ridge administers the Alaska Challenge Snowmobile Safari '92 account funds on behalf of the Ridge Riders Snowmobile Club. The fund was created by excess revenue generated by the Alaska Challenge ride in 1992, organized by the Ridge Riders Snowmobile Club and the District. The fund is to be used to pay for groomer repairs and maintenance. The fund balance has not been incorporated into the consolidated financial statements of the District.

The District holds in trust the Cemetery Perpetual Care Fund as required by the Cremation, Interment and Funeral Services Act. The fund balance or liability has not been incorporated into the consolidated financial statements of the District.

	2022	2021
Alaska Challenge account	\$ 2,195	\$ 2,140
Cemetery Perpetual Care account	4,075	3,972
	\$ 6,270	\$ 6,112

13. NET TAXATION REVENUE

The District is required to collect taxes on behalf of and transfer these amounts to the government agencies noted below:

	2022	2021
Taxes collected:		
General purposes	\$ 9,362,125	\$ 9,166,549
Collection of other governments	2,280,554	2,230,060
	11,642,679	11,396,609
Transfers to other governments:		
Ministry of Education, Province of British Columbia	1,319,833	1,300,791
Peace River Regional Hospital District	396,533	383,853
Peace River Regional District	328,406	286,938
British Columbia Assessment Authority	57,875	59,010
Municipal Finance Authority of British Columbia	142	137
Royal Canadian Mounted Police	181,098	193,514
	2,283,887	2,224,243
	\$ 9,358,792	\$ 9,172,366

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

14. GOVERNMENT TRANSFERS

The government transfers reported on the Consolidated Statement of Operations and Accumulated Surplus are:

	2022	2021
Provincial grants:		
Miscellaneous	\$ 1,167,951	\$ 250,817
Peace River Agreement	1,919,978	1,885,097
Unconditional	707,124	425,557
Subtotal provincial grants	3,795,053	2,561,471
Federal grants:		
Gas tax	145,332	284,133
Miscellaneous	54,879	65,911
Unconditional	1,680	-
Subtotal federal grants	201,891	350,044
	\$ 3,996,944	\$ 2,911,515

15. BUDGET DATA

The budget data presented in these consolidated financial statements is based upon the 2022 operating and capital budgets approved by Council on May 12, 2022. Amortization was not contemplated on development of the budget and, as such, has not been included.

16. COVID-19 SAFE RESTART GRANT

In November 2020, the Province of British Columbia paid to the District of Tumbler Ridge a joint federal/provincial grant of \$827,000 to support the District's fiscal impact by COVID-19. For 2022, Council approved \$94,589 (2021 - \$222,411) of the grant to be utilized to offset operational revenue shortfalls and COVID-19 related expenses, with the remaining \$153,542 allocated to the COVID-19 Relief Reserve to offset future revenue shortfalls and/or expenditure increases resulting from the ongoing fiscal impact with COVID-19.

Balance, December 31, 2021	\$ 245,334
Plus: Interest earned on funds	2,797
Eligible Costs Incurred:	
Materials and supplies	3,184
Salaries and wages	91,405
Balance, December 31, 2022	\$ 153,542

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

17. SEGMENTED INFORMATION

Segmented information has been identified based upon lines of services provided by the District. District services are provided by departments and their activities are reported by functional area in the body of the consolidated financial statements. Certain line of services that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

a) General Government Services

The general government services department provides the functions of corporate administration, finance and legislative services and any other functions categorized as non-departmental in the District.

b) Protective Services

Protective services is comprised of emergency management, fire department, bylaw services, building inspection and regulatory services.

c) Environmental Health Services

Environmental health services is responsible for the operations of the transfer station, including the collection of waste and the disposal of waste in partnership with the Peace River Regional District.

d) Economic Development Services

Economic development services is responsible for the economic development activities to attract and grow business within the District, along with tourism and marketing initiatives.

e) Parks and Recreation

Parks and recreation is responsible for the construction and maintenance of the District's parks, playgrounds and green spaces. It provides funding for the operation of the arena, pool and curling complex.

f) Water Services

The water services installs and maintains water mains, pump stations and the water treatment plant. The treatment and distribution of water in the District through Public Works is included in this segment.

g) Sanitary Sewer Services

The sewer services installs and maintains sewer mains, lift stations and the sewage treatment facility. The collection and treatment of sewage in the District through Public Works is included in this segment.

The following statement provides additional information for the foregoing functions. The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

17. SEGMENTED INFORMATION (Continued)

	2022								Total
	General Government	Protective Services	Transportation Services	Parks and Recreation	Environmental Health Services	Economic Development Services	Water Services	Sanitary Sewer Services	
Revenue:									
Taxation	\$ 9,358,792	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,358,792
Grants in lieu	121,033	-	-	-	-	-	-	-	121,033
Government transfers	3,996,943	-	-	-	-	-	-	-	3,996,943
Return on investments	600,378	-	-	-	-	-	-	-	600,378
Licenses, fines, and rentals	217,740	-	-	-	-	-	-	-	217,740
Sale of services	304,354	-	67,058	537,915	-	-	-	-	909,327
Water and sewer	-	-	-	-	-	-	698,409	318,260	1,016,669
Gain (loss) on sale of tangible capital assets	79,244	-	-	-	-	-	-	-	79,244
Sale of land held for resale	13,399	-	-	-	-	-	-	-	13,399
Equity in earnings of Tumbler Ridge Community Forest Corp.	(255,159)	-	-	-	-	-	-	-	(255,159)
Total revenue	\$ 14,436,724	\$ -	\$ 67,058	\$ 537,915	\$ -	\$ -	\$ 698,409	\$ 318,260	\$ 16,058,366
Expenses:									
Amortization	\$ 132,437	\$ 158,930	\$ 1,268,756	\$ 1,138,821	\$ 117,885	\$ 109,000	\$ 220,359	\$ 161,790	\$ 3,307,978
Garbage	-	-	-	-	302,006	-	-	-	302,006
Insurance	18,143	23,474	57,792	105,733	8,176	28	20,730	17,955	252,031
Interest	63,686	-	-	-	-	-	-	-	63,686
Legislature	139,605	-	-	-	-	-	-	-	139,605
Operating	1,866,331	150,903	595,479	1,083,743	-	93,986	301,015	74,209	4,165,666
Professional fees	259,787	-	2,317	-	-	34,124	-	-	296,228
Salaries, wages, and benefits	957,889	431,105	1,071,978	2,323,429	390,594	212,756	328,959	171,621	5,888,331
Total expenses	3,437,878	764,412	2,996,322	4,651,726	818,661	449,894	871,063	425,575	14,415,531
Annual surplus (deficit)	\$ 10,998,846	\$ (764,412)	\$ (2,929,264)	\$ (4,113,811)	\$ (818,661)	\$ (449,894)	\$ (172,654)	\$ (107,315)	\$ 1,642,835

(continues)

THE DISTRICT OF TUMBLER RIDGE
Notes to Financial Statements
Year Ended December 31, 2022

Segmented information (continued)

	2021								Total
	General Government	Protective Services	Transportation Services	Parks and Recreation	Environmental Health Services	Economic Development Services	Water Services	Sanitary Sewer Services	
Revenue:									
Taxation	\$ 9,172,366	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,172,366
Grants in lieu	112,876	-	-	-	-	-	-	-	112,876
Government transfers	2,911,515	-	-	-	-	-	-	-	2,911,515
Return on investments	435,265	-	-	-	-	-	-	-	435,265
Licenses, fines, and rentals	273,677	-	-	-	-	-	-	-	273,677
Sale of services	320,484	-	108,012	501,017	-	-	-	-	929,513
Water and sewer	-	-	-	-	-	-	697,769	318,566	1,016,335
Gain (loss) on sale of tangible capital assets	(76,694)	-	-	-	-	-	-	-	(76,694)
Equity in earnings of Tumbler Ridge Community Forest Corp.	45,282	-	-	-	-	-	-	-	45,282
Total revenue	\$ 13,194,771	\$ -	\$ 108,012	\$ 501,017	\$ -	\$ -	\$ 697,769	\$ 318,566	\$ 14,820,135
Expenses:									
Amortization	\$ 205,533	\$ 162,733	\$ 1,188,617	\$ 1,064,202	\$ 104,121	\$ 117,410	\$ 220,359	\$ 162,603	\$ 3,225,578
Garbage	-	-	-	-	272,991	-	-	-	272,991
Insurance	17,658	22,672	44,908	104,476	4,660	27	20,504	17,420	232,325
Interest	67,270	-	-	-	-	-	-	-	67,270
Legislature	130,152	-	-	-	-	-	-	-	130,152
Operating	1,575,470	240,749	601,764	958,674	-	133,326	229,784	119,637	3,859,404
Professional fees	167,274	-	2,783	-	-	33,460	-	-	203,517
Salaries, wages, and benefits	1,026,938	405,466	1,114,981	2,187,897	307,384	171,866	329,768	214,642	5,758,942
Total expenses	3,190,295	831,620	2,953,053	4,315,249	689,156	456,089	800,415	514,302	13,750,179
Annual surplus (deficit)	\$ 10,004,476	\$ (831,620)	\$ (2,845,041)	\$ (3,814,232)	\$ (689,156)	\$ (456,089)	\$ (102,646)	\$ (195,736)	\$ 1,069,956



Annual Report 2022

The Annual Report is produced by the Corporate Services and Financial Services departments of the District of Tumbler Ridge, in cooperation with all other departments.

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